

## Calendar Highlights

Feb. 2 Groundhog Day

Week of Feb. 9 Catch Cupid

Feb. 14 Valentine's Day

Feb. 16 Presidents' Day

March 8 Daylight Saving Begins

## Tenant "Suite" Treats



## WE LOVE WHAT WE DO BECAUSE OF TENANTS LIKE YOU!

All February long, we're surprising tenants with "suite" treats delivered straight to the front door, courtesy of CBRE Property Management.

## Catch Cupid

### CUPID'S MAKING HIS MOVE... CAN YOU CATCH HIM?

Follow his trail of arrows around the park, snap a photo, and be first to send to

[BROOKE.MALLOY@CBRE.COM](mailto:BROOKE.MALLOY@CBRE.COM) to claim your special surprise!

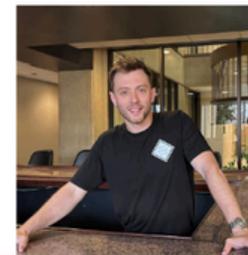


## Happy Hour at CUCINA VITALE

**TUESDAY THROUGH FRIDAY 4:00 - 6:00PM**

 Foster Plaza 7 | 661 Andersen Drive

Say hi to Chris at the bar!



ENJOY HALF OFF

*Beans & Greens Fried Zucchini*

*Crostelle*

\$7 House Cabernet,  
Chardonnay, Pinot Grigio

\$6 Rotating Cocktail of the Day

\$3 Yuengling Bottles

# Birthday Celebrations

Every month tenant employee birthdays are entered to win a gift card & recognized in our newsletter.

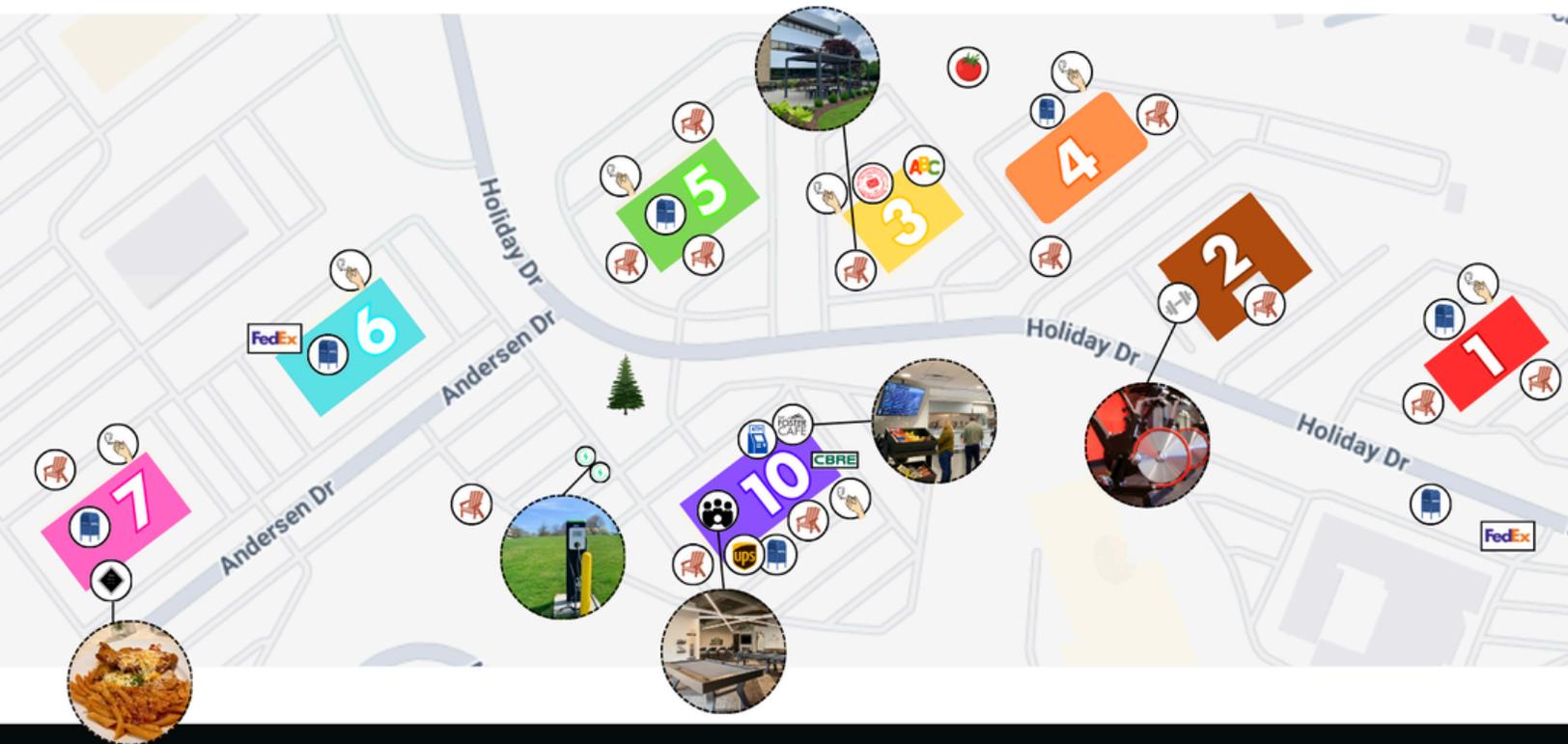
**ALL BIRTHDAYS MUST BE RE-SUBMITTED FOR 2026** Please use link on last page.

February 1   Allison Burchett - Old Republic Title	Foster Plaza 6
February 7   Michelle Woeber - Tetra Tech	Foster Plaza 7
February 19   Orion Reynolds - Wolfe LLC	Foster Plaza 10
February 20   Paul Alexander - Audacy	Foster Plaza 5
February 21   Felicia Bosley - Focus Partners Wealth	Foster Plaza 10
February 21   Patti Toth - Pike Telecom	Foster Plaza 4
February 25   Tera Crowe - Wolfe LLC	Foster Plaza 10

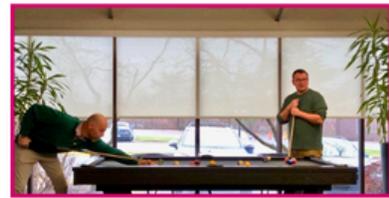
**CBRE WILL CONTACT HIGHLIGHTED WINNERS WITH PRIZE**

## Property Map

<b>FOSTER 1</b>	<b>FOSTER 2</b>	<b>FOSTER 3</b>	<b>FOSTER 4</b>
<b>FOSTER 5</b>	<b>FOSTER 6</b>	<b>FOSTER 7</b>	<b>FOSTER 10</b>
Amenity Center	ATM	Cucina Vitale	Designated Smoking
EV Charger	FedEx	Fitness Center	Foster Cafe
Picnic Seating	CBRE	Management Office	Tender Care Learning Center
USPS Dropbox	Tenant Garden	UPS Dropbox	USPS Mailroom



# Amenities at Foster Plaza



## TENANT AMENITY CENTER

📍 Foster Plaza 10 | 680 Andersen Drive      🕒 AVAILABLE Monday - Friday from 8:00A - 6:00P

① Conference & training spaces on the 1st floor of Foster 10 feature Wi-Fi, smart TVs (including Apple TV), projectors, a Polycom phone, microphone & sound system, collaborative whiteboard walls, & more!

🌐 Visit [www.cbrentenantrequests.com](http://www.cbrentenantrequests.com) or call 412-921-8500 for details.

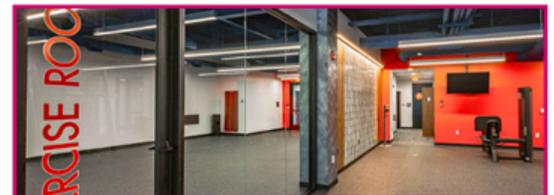


## FOSTER CAFE

📍 Foster Plaza 10 | 680 Andersen Drive      🕒 OPEN Monday - Friday from 11:30A - 1:00P

① Dine in to enjoy daily specials, soups du jour, or hot items from the grill. You can even customize a sandwich or wrap just the way you like it! There's truly something for everyone at Foster Cafe.

🏧 On-site ATM available 24/7 at the entrance of Foster Cafe! \$3 standard fee on withdrawals.



## TENANT FITNESS CENTER

📍 Foster Plaza 2 | 425 Holiday Drive      🕒 OPEN Monday - Friday from 6:00A - 6:00P

① Our Tenant Fitness Center features treadmills, ellipticals, bikes, strength training machines, & free weights. It also offers two unisex showers & three unisex changing rooms for convenience.

🔒 To gain access, submit required paperwork with photo ID. Allow 24-48 hours for either an access card to be delivered to your suite or for your existing card to activate at the fitness center.

# Notes from Management

## CBRE TENANT REQUEST PORTAL

Our property utilizes an online work order system at [www.cbretenantrequests.com](http://www.cbretenantrequests.com). The tenant services portal provides a user-friendly system that ensures service requests are received, processed, addressed timely, & enables tracking of requests to completion. Use of the portal will help management address your requests efficiently. We strongly encourage use of this system to place non-emergency requests.

## DESIGNATED SMOKING AREAS

All building entrances are NON-SMOKING! SMOKING *INSIDE* THE BUILDING IS STRICTLY PROHIBITED *including* use of any electronic devices. There are Designated Smoking Areas outside each building. Smoking is not permitted anywhere other than this location. Please dispose of your cigarette butts in the proper receptacles to eliminate potential fire risks, litter & added cleaning expense.

## RECYCLING

**OUR PROPERTY OFFERS A PROGRAM THAT ACCEPTS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD.**

*It is required that all tenants break down any cardboard prior to disposal.* The janitorial staff has been instructed to not dispose of boxes that have not been broken down. Thank you for your cooperation.

## DELIVERIES

All major moves need to be scheduled with our office after 5:30pm during the week & anytime Saturday & Sunday. Please contact the Management Office prior to any large delivery. Please also remind daily delivery drivers to use loading zones for any deliveries.

## NOTARY SERVICES

Notary services are available & offered at no expense for our tenants. Please contact Carmen Bochicchio for more information.

## LINKS

[Catch Cupid Evidence](#)

[Cucina Vitale](#)

[Tenant Birthday Celebrations](#)

[Tender Care Learning Centers](#)

[Register for Foster Cafe Menu](#)

[Newsletter Signup](#)

[Gym Access](#)

[CBRE Portal](#)

[Notary Service](#)

[Instagram](#)

[Facebook](#)

## CBRE Management Team



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