



Calendar Highlights

Feb. 2 Groundhog Day

Week of Feb. 9 Catch Cupid

Feb. 14 Valentine's Day

Feb. 16 Presidents' Day

March 8 Daylight Saving Begins

Tenant "Suite" Treats



WE LOVE WHAT WE DO BECAUSE OF TENANTS LIKE YOU!

All February long, we're surprising tenants with "suite" treats delivered straight to the front door, courtesy of CBRE Property Management.

Catch Cupid

CUPID'S MAKING HIS MOVE... CAN YOU CATCH HIM?

Follow his trail of arrows around the park, snap a photo, and be first to send to

BROOKE.MALLOY@CBRE.COM to claim your special surprise!



Birthday Celebrations

Every month tenant employee birthdays are entered to win a gift card & recognized in our newsletter.

ALL BIRTHDAYS MUST BE RE-SUBMITTED FOR 2026

Please use link on last page.

February 1 Shannon O'Connell - Civil & Environmental Consultants	CCC 700
February 3 McKenzie Nugent - Ms Consultants	CCC 300
February 7 Eriana Goosby - Dermatology Assoc of Western PA	CCC 500
February 11 Karina Heil - Civil & Environmental Consultants	CCC 700
February 15 Aubriegh Sarver - Civil & Environmental Consultants	CCC 700
February 22 Jessica Burke - Atkore	CCC 200

CBRE WILL CONTACT HIGHLIGHTED WINNERS WITH THEIR PRIZE

Meet Maintenance



JIM FLANAGAN

Jim has been with our maintenance team since July of 2024. He says his favorite part of the job would have to be the people and helping out with different tasks. To unwind, you can find Jim in the kitchen cooking something delicious or talking on the phone with his kids. He also enjoys spending time with his grandchildren, fishing, and playing golf.



VINCE LOSCHIAVO

Vince joined our maintenance team back in June of 2025. His favorite part of the job so far would have to be meeting new people and working with the tenants. In his spare time, you can find Vince fishing, playing darts, or hanging out with his two cats; Levi and Mila.

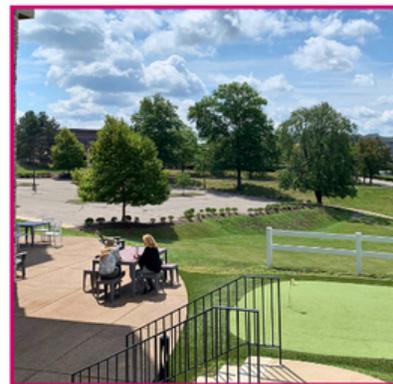
Property Map

MAP LEGEND

- | | | | |
|-------------------|------------------|-------------------------|-----------------------|
| BLDG. 200 | BLDG. 300 | BLDG. 400 | BLDG. 500 |
| BLDG. 600 | BLDG. 625 | BLDG. 700 | WALKING TRAILS |
| Amenity Center | ATM | Designated Smoking Area | Fitness Center |
| Management Office | Patio Seating | Pollinator Garden | Putting Green |
| FedEx Dropbox | UPS Dropbox | USPS Dropbox | |



Amenities at Cherrington Corporate Center

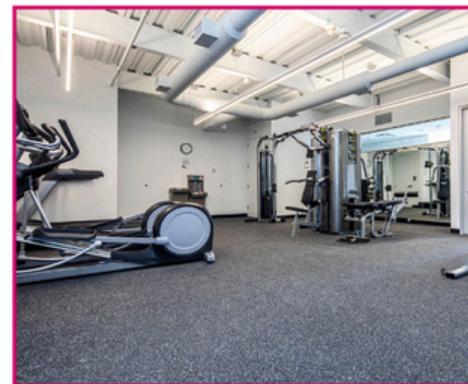
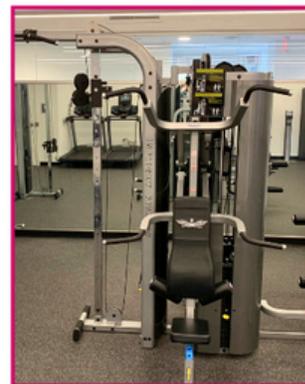
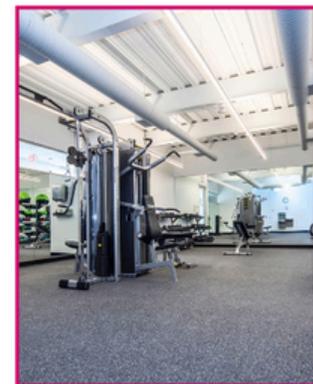


TENANT AMENITY CENTER

📍 300 Corporate Center Drive ⌚ AVAILABLE Monday - Friday from 8:00A - 6:00P ONLY

① Our conference & training spaces on the ground floor of 300 Cherrington feature Wi-Fi, smart TVs (including Apple TV), projectors, a Polycom phone, collaborative whiteboard walls, & more.

📞 To reserve a room, visit www.cbrentenantrequests.com or call 412-921-8500.



TENANT FITNESS CENTER

📍 300 Corporate Center Drive ⌚ OPEN Monday - Friday from 6:00A - 6:00P

① Our fitness area offers treadmills, weights, stretching space, & tension relief tools, along with showers, lockers, & a water station for refreshment.

🔒 To gain access, submit required paperwork with photo ID. Allow 24-48 hours for either an access card to be delivered to your suite or for your existing card to activate at the fitness center.

Notes from Management

CBRE TENANT REQUEST PORTAL

Our property utilizes an online work order system at www.cbrentenantrequests.com. The tenant services portal provides a user-friendly system that ensures service requests are received, processed, addressed timely, & enables tracking of requests to completion. Use of the portal will help management address your requests efficiently. We strongly encourage use of this system to place non-emergency requests.

DESIGNATED SMOKING AREAS

All building entrances are NON-SMOKING! SMOKING *INSIDE* THE BUILDING IS STRICTLY PROHIBITED *including* use of any electronic devices. There are Designated Smoking Areas outside each building. Smoking is not permitted anywhere other than this location. Please dispose of your cigarette butts in the proper receptacles to eliminate potential fire risks, litter & added cleaning expense.

RECYCLING

OUR PROPERTY OFFERS A PROGRAM THAT ACCEPTS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD.

It is required that all tenants break down any cardboard prior to disposal. The janitorial staff has been instructed to not dispose of boxes that have not been broken down. Thank you for your cooperation.

DELIVERIES

All major moves need to be scheduled with our office after 5:30pm during the week & anytime Saturday & Sunday. Please contact the Management Office prior to any large delivery. Please also remind daily delivery drivers to use loading zones for any deliveries.

NOTARY SERVICES

Notary services are available & offered at no expense for our tenants. Please contact Carmen Bochicchio for more information.

LINKS

[Catch Cupid Evidence](#)

[Tenant Birthday Celebrations](#)

[Newsletter Signup](#)

[Suggestion Box](#)

[Notary Appointment](#)

[Request Gym Access](#)

[Instagram](#)

[CBRE Portal](#)

[Facebook](#)

CBRE Management Team



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