

Newsletter



A Look Ahead

DEC. 2 - 9: MID-DAY DESSERTS
 WEEK OF DEC. 15: ELF ON THE RUN CHALLENGE
 DEC. 17: FOOD DRIVE DEADLINE
 DEC. 25: CHRISTMAS (MGMT OFFICE CLOSED)
 JAN. 1: NEW YEARS (MGMT OFFICE CLOSED)

Mid-Day Desserts

The holidays are back & so is our favorite tradition
 of Mid-Day Desserts with tenants!



CONNECT WITH MANAGEMENT & FELLOW TENANTS IN THE LOBBY FOR
 FESTIVE DESSERTS FROM OAKMONT BAKERY, PLENTY OF GIVEAWAYS, & HOLIDAY CHEER!

MONDAY 12/2

Cherrington 200
 Cherrington 300

TUESDAY 12/3

Cherrington 500
 Cherrington 625

MONDAY 12/8

Cherrington 600

TUESDAY 12/9

Cherrington 700

Annual Food Drive

DEADLINE IS DECEMBER 17!

WITH RISING FOOD INSECURITY, YOUR SUPPORT
 MATTERS MORE THAN EVER.

Please place donations within decorated
 present boxes in any building lobby.



Low Sodium/ No Salt
 Added Canned Beans
 & Soup



Canned Fruits Packed
 in 100% Juice



Low Sodium/No Salt
 Added Canned
 Vegetables



Canned Tuna or
 Chicken Packed in
 Water



Whole-Grain Cereal,
 Oats & Pasta



Peanut Butter



Household Items



Paper Products



Hygiene Items
 Feminine Products, Razors



Infants & Kids
 Diapers, Wipes, Pedialyte,
 100% Juice Fruit Cups,
 Granola Bars, Crackers,
 Juice Boxes, NO Baby Food



Seniors
 Nutritional Shakes &
 Drinks, Adult Hygiene
 Products



Monetary Donation
 (\$1 could provide up to
 three meals)

Happy Birthday to YOU

ENTER FOR A CHANCE TO WIN & BE FEATURED IN OUR NEWSLETTER FOR YOUR BIRTHDAY!

ALL BIRTHDAYS NEED RE-SUBMITTED FOR OUR DRAWINGS IN 2026...

Please use link on last page.

DECEMBER 6 | CHRIS ZERA W. CEC

DECEMBER 10 | CHRIS JOSEPH W. MS CONSULTANTS

DECEMBER 11 | MARIANNE ROBARE W. CEC

DECEMBER 25 | CHRISTOPHER CHAPPEL W. CEC

DECEMBER 28 | CULLEN ATTENBERGER W. CEC

BROOKE WITH CBRE WILL CONTACT HIGHLIGHTED WINNERS WITH THEIR PRIZE



Instagram
@cherrington_corporatecenter



Facebook
Cherrington Corporate Center



Elf on the Run

WEEK OF DECEMBER 15

A SNEAKY LITTLE ELF WILL BE HIDING AROUND THE PROPERTY,
KEEPING A WATCHFUL EYE ON TENANTS...

CAN YOU CATCH THEM IN ACTION?!

BE FIRST EACH DAY TO SPOT THE ELF, SNAP A PHOTO,
THEN SEND IT IN TO CLAIM A PRIZE!



Send in a festive "elfie" as evidence for a
bonus prize—ugly sweaters and Santa hats
recommended!



HOW TO REPORT A SIGHTING

EMAIL YOUR PHOTO TO
BROOKE.MALLOY@CBRE.COM

OR

TAG US ON SOCIAL MEDIA FROM A
PUBLIC ACCOUNT SO WE CAN SEE!



Property Map

EVERYTHING YOU NEED, ALL IN ONE PLACE!

As a tenant of Cherrington Corporate Center, you have access to a wide range of amenities including affordable meeting rooms, an on-site fitness center with a little bit of everything, convenient on-site ATM, a beautiful native pollinator garden situated along a parkwide system of walking trails, even complimentary notary services provided by Carmen Bochicchio, and more...

MAP LEGEND

BLDG. 200 BLDG. 300
BLDG. 400 BLDG. 500
BLDG. 600 BLDG. 625
BLDG. 700 WALKING TRAILS

- Fitness Center
- Putting Green
- Pollinator Garden
- Patio Seating
- Designated Smoking Area
- FedEx Dropbox
- UPS Dropbox
- USPS Dropbox



BE IN THE KNOW WITH OUR NEWSLETTER!

Amenities at Cherrington Corporate Center



TENANT AMENITY CENTER

📍 300 Cherrington | 300 Corporate Center Drive

① Step outside the norms of your usual office setting and host a meeting in our Tenant Amenity Center! Located on the Ground floor of 300 Cherrington, our conference and training spaces are equipped with Wi-Fi, smart TVs including Apple TV and projectors, Polycom phone, collaborative whiteboard walls, and more - everything you need for a seamless meeting.

🕒 Meeting rooms are available Monday through Friday from 8:00A to 6:00P ONLY

📞 To reserve a room, visit www.cbretenantrequests.com or call 412-921-8500.



TENANT FITNESS CENTER

📍 300 Cherrington | 300 Corporate Center Drive

① Your workout, your pace! Hit the treadmills, lift, stretch, or roll out tension — our fitness area has everything you need to stay active, plus showers, lockers, and a water station to keep you refreshed.

🕒 Fitness Center is open Monday through Friday from 6:00A to 6:00P.

🔒 Access is by card only! Anyone wanting access must submit proper paperwork complete with photo ID. After submitting paperwork, we ask to allow 24-48 hours for (1) an access card to be delivered to your suite or (2) your existing card to become active at the fitness center. Use link on last page to request access card.

Notes from Management

MAINTENANCE REQUESTS

CHERRINGTON CORPORATE CENTER UTILIZES AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES PORTAL PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS RECEIVED, PROCESSED, ADDRESSED TIMELY, & ENABLES TRACKING OF YOUR REQUEST TO ITS COMPLETION. YOUR USE THE PORTAL WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE STRONGLY ENCOURAGE USE OF THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS. WWW.CBREtenantREQUESTS.COM

DESIGNATED SMOKING AREAS

PLEASE BE REMINDED THAT ALL BUILDING ENTRANCES ARE NON-SMOKING! SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ANY ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER & ADDED CLEANING EXPENSE.

RECYCLING

CHERRINGTON OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30PM DURING THE WEEK & ANYTIME SATURDAY & SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES

NOTARY SERVICES ARE AVAILABLE & OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOCHICCHIO AT 412-921-8500 OR CARMEN.BOGHICCHIO@CBRE.COM FOR MORE INFORMATION.

LINKS

[Donate to Food Drive](#)[Enter Your Birthday For 2026](#)[Report Elf Spotting](#)[Newsletter Signup](#)[Request Gym Access](#)[Notary Appointment](#)

Instagram
[@cherrington_corporatecenter](https://www.instagram.com/cherrington_corporatecenter)

[CBRE Portal](#)

Facebook
[Cherrington Corporate Center](#)

CBRE Management Team



Carmen R. Bochicchio
General Manager
412.921.8500
carmen.bochicchio@cbre.com



Nicole E. Pilarski
Senior Financial Analyst
412.921.8500
nicole.pilarski@cbre.com



Robert J. Klimczyk
Chief Engineer
412.921.8500
robert.klimczyk@cbre.com



Brittany Zahn
Real Estate Services Coordinator
412.921.8500
brittany.zahn@cbre.com



Brooke Malloy
Meeting & Events Coordinator
412.921.8500
brooke.malloy@cbre.com