

Newsletter



A Look Ahead

FEBRUARY 2: GROUNDHOG DAY

FEB. 12 - 16: SPOT CUPID!

FEBRUARY 14: VALENTINE'S DAY

FEBRUARY 19: PRESIDENTS' DAY

FEBRUARY 29: LEAP DAY



Spot Cupid

WEEK OF FEBRUARY 12 - 16

FIRST PERSON EACH DAY THIS WEEK TO SEND A PHOTO OF CUPID TO BROOKE.MALLOY@CBRE.COM WILL RECEIVE A NEW COFFEE MUG FULL OF CHOCOLATE GOODIES!



Tenant "Suite" Treats



TENANTS WILL BE CHOSEN AT RANDOM TO RECEIVE "SUITE" TREATS LIKE COOKIES, BAGELS, DONUTS, & MORE DELIVERED TO THEIR DOOR ALL MONTH LONG ON BEHALF OF CBRE.

BE ON THE LOOKOUT FOR OUR "SUITE" SURPRISE!



Don't Forget

All major moves need to be pre-scheduled with Management for after 5:30PM during the week and anytime Saturday and Sunday.

When a delivery to your office is received on a pallet(s), the pallet(s) must be removed by the vendor. Note: Pallets are not normal building waste and should not be put in the dumpsters. Your delivery personnel must remove and dispose of the material off site.

Please remind daily delivery drivers to use loading zones for any deliveries.

Groundhog Predictions



FOLLOW US ON INSTAGRAM!

@FOSTER_PLAZA

WE ASKED OUR INSTAGRAM FOLLOWERS TO PREDICT PUNXSUTAWNEY PHIL'S FORECAST FOR THE NEXT 6 WEEKS...
FINGERS CROSSED FOR AN EARLY SPRING DESPITE OUR RESULTS!



50%
SHADOW

50%
NO SHADOW



Let's Celebrate!

THE FOLLOWING PEOPLE HAVE SUBMITTED THEIR BIRTHDAYS FOR THIS MONTH:

FEBRUARY 1 | BRANDON BROWN W. PIKE

FEBRUARY 4 | ALEXANDRIA SINGLETON W. CIVISTA BANK

FEBRUARY 4 | BRANDON MARTYN W. UNUM

FEBRUARY 6 | MICHAEL CREIGHTON W. RODGERS INS.

FEBRUARY 6 | KAITLYN HANEY W. FORT PITT CAPITAL

FEBRUARY 7 | LAURIE KOEHN W. TETRA TECH

FEBRUARY 8 | SYDNEY KOCHMAN W. PIKE

FEBRUARY 12 | ALEX HIRT W. L.B. FOSTER

FEBRUARY 15 | AMBER BALOGI W. WEXFORD HEALTH

FEBRUARY 16 | ANTOINETTE WOLLEN W. CMC

FEBRUARY 18 | MADISON PLAS W. RDC, INC.

FEBRUARY 20 | GREG MCATEE W. AUDACY

FEBRUARY 20 | PAUL ALEXANDER W. AUDACY

FEBRUARY 21 | FELICIA BOSLEY W. FORT PITT CAPITAL

FEBRUARY 22 | JODY DRASKOVICH W. WEXFORD HEALTH

FEBRUARY 24 | TOM WEBER W. TETRA TECH

WINNERS ARE HIGHLIGHTED & MUST CLAIM CARD IN PERSON

YOU MUST (RE)SUBMIT BIRTHDAY FOR 2024 DRAWING
~ LINK TO ENTER ON LAST PAGE ~



Foster Cafe

📍 BUILDING 10

🕒 11:30AM-1:00PM

📅 MONDAY-THURSDAY

UNWIND AND RELAX WITH COLLEAGUES AT THE CAFE –
THE IDEAL SPOT FOR A QUICK BREAK FROM WORK AT FOSTER PLAZA.

ALWAYS SERVING SALADS, SANDWICHES, MADE-TO-ORDER WRAPS, & BEVERAGES!



CLICK HERE TO RECEIVE THE WEEKLY FOSTER CAFE MENU!

Foster Plaza Amenity Center

📍 1ST FLOOR BUILDING 10

📅 MONDAY - FRIDAY

🕒 6AM - 7PM

FEATURING A VARIETY OF AFFORDABLE CONFERENCE & TRAINING ROOMS ALONG WITH KITCHENETTE ACCESS (CENTRAL STATION), TENANT LOUNGE, AND INDIVIDUAL WORKSTATIONS ALL EQUIPPED WITH WIFI, PROJECTOR OR SMART TV & WIRELESS DISPLAY, WHITEBOARD FOR COLLABORATION, & PLENTY OF COMFY SEATING...

CONTACT MANAGEMENT FOR A TOUR!



TRAINING ROOM



CENTRAL STATION



TENANT LOUNGE



WORKSTATIONS



TWENTY CONFERENCE

**OPEN 6AM - 6PM MONDAY - FRIDAY
FOSTER PLAZA BUILDING 2**

Tenant Fitness Center

OUR FOSTER PLAZA TENANT FITNESS CENTER IS OPEN BEFORE, DURING, OR AFTER YOUR SHIFT TO GET A WORKOUT IN. FRESH UP WITH THE SHOWER AND RESTROOM FACILITIES ON-SITE!

[CARD ACCESS FORMS HERE](#) ✨

EQUIPMENT INCLUDES:

- TREADMILL • ELLIPTICAL • RECUMBENT BIKE
- STAIR CLIMBER • CYCLE BIKE • CHIN/DIP ASSIST
- LEG PRESS • LAT PULLDOWN/ROW • STRETCH MATS
- DUMBBELLS • GRIP PLATES • & MORE!!

Virtual Suggestion Box

HAVE AN IDEA YOU'D LIKE TO SHARE?
NOTICED SOMETHING WE COULD DO BETTER?

YOUR FEEDBACK MATTERS TO US!

Consider scanning the QR code or clicking the link on last page & submit to our virtual suggestion box.



Notes from Management

MAINTENANCE REQUESTS ✂

FOSTER PLAZA UTILIZES AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES PORTAL PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS RECEIVED, PROCESSED, ADDRESSED TIMELY, & ENABLES TRACKING OF YOUR REQUEST TO ITS COMPLETION. YOUR USE THE PORTAL WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE STRONGLY ENCOURAGE USE OF THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS. WWW.CBREtenantREQUESTS.COM

DESIGNATED SMOKING AREAS 🚭

PLEASE BE REMINDED THAT ALL BUILDING ENTRANCES ARE NON-SMOKING! SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ANY ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER & ADDED CLEANING EXPENSE.

RECYCLING ♻

FOSTER PLAZA OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES 📦

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30PM DURING THE WEEK & ANYTIME SATURDAY & SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES 📄

NOTARY SERVICES ARE AVAILABLE & OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOCHICCHIO AT 412-921-8500 OR CARMEN.BOCHICCHIO@CBRE.COM FOR MORE INFORMATION.

LINKS

1. [SPOT CUPID \(BROOKE.MALLOY@CBRE.COM\)](mailto:SPOT.CUPID@CBRE.COM)
2. [INSTAGRAM](#)
3. [FOSTER BIRTHDAYS](#)
4. [FOSTER CAFE MENU SIGNUP](#)
5. [AMENITY CENTER TOURS \(BROOKE.MALLOY@CBRE.COM\)](mailto:AMENITY.CENTER.TOURS@CBRE.COM)
6. [GYM ACCESS](#)
7. [SUGGESTION BOX](#)
8. [TENANT PORTAL](#)

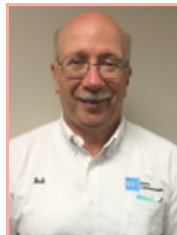
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CLICK HERE TO SIGNUP FOR OUR MONTHLY NEWSLETTER!