

Newsletter



A Look Ahead

- FEBRUARY 2: GROUNDHOG DAY
- WEEK OF FEBRUARY 6: PET PHOTO CONTEST
- WEEK OF FEBRUARY 13: SPOT CUPID
- FEBRUARY 14: VALENTINE'S DAY
- FEBRUARY 15: RANDOM ACT OF KINDNESS DAY
- FEBRUARY 20: PRESIDENTS DAY

The Results Are In...



BROOKE & BRITTANY TOURED THE NEWEST ADDITIONS TO THE WAREHOUSE & PANTRY AT 1 N. LINDEN STREET IN DUQUESNE - THANKS JULIANA! THE MARKET, AN ONSITE PANTRY, IS A PLACE WITH NO JUDGEMENT & WHERE EVERYONE IS TREATED WITH DIGNITY & RESPECT. OUR PARK'S **1,285 LBS.** WORTH OF DONATIONS HAVE MADE SUCH AN IMPACT & HELPED FILL MARKET SHELVES WHERE ALL ELIGIBLE NEIGHBORS CAN SHOP FOR GROCERY ITEMS 2X A MONTH AT NO COST!



Make Kindness the Norm

FEBRUARY 15 IS NATIONAL RANDOM ACT OF KINDNESS DAY! HERE ARE SOME WAYS YOU CAN ENCOURAGE KINDNESS TO BE THE NORM...



Hold the elevator for someone.



Return a shopping cart to the stall.



Reach out to someone you haven't seen in a while.



Offer to help if someone looks lost.



Pay it forward! Buy someone coffee or lunch.



Click [HERE](#) to have our monthly newsletter sent directly to your email.



Pet Photo Contest

PHOTO "CAT-EGORIES"

1: MOST ADVENTUROUS 🐾

2: FUNNIEST EXPRESSION 🐾

3: DYNAMIC DUO 🐾

4: BEST DRESSED 🐾

Calling all pet people of Cherrington Corporate Center...
Time to show off the cutest pics in your camera roll!

TENANTS CAN SUBMIT ONE PET PHOTO PER CATEGORY TOTALING
AT MOST 4 SUBMISSIONS PER CONTESTANT.

EACH CATEGORY WINNER WILL RECEIVE A \$25 GIFT CARD TO
PET PEOPLE OF GREENTREE COURTESY OF THE MANAGEMENT
OFFICE!

SUBMISSIONS WILL BE ACCEPTED FEBRUARY 6 - 10, 2023.
STAY TUNED FOR LINK TO VOTE!

Send photo submissions labeled with category and pet name(s) to brooke.malloy@cbre.com.

Spot Cupid

FEBRUARY 13 -17, 2023

KEEP YOUR HEART EYES PEELED FOR CUPID HIDING IN THE PARK AROUND
VALENTINE'S DAY... THE FIRST PERSON EACH DAY TO SEND A PHOTO
OF CUPID TO BROOKE.MALLOY@CBRE.COM WILL WIN A TREAT!

Let's Celebrate!

Fill out our birthday form with your name, birthday, & company for the chance to win a
gift card & have your birthday recognized in our monthly newsletter! *

THE FOLLOWING PEOPLE HAVE SUBMITTED THEIR BIRTHDAYS FOR THIS MONTH...

FEBRUARY 1 | SHANNON O'CONNELL W. CEC

FEBRUARY 3 | MCKENZIE NUGENT W. MS CONSULTANTS

FEBRUARY 7 | NICHOLAS WELCH W. TRANSPLACE

FEBRUARY 8 | MITCHELL ROELL W. CEC

FEBRUARY 8 | MARTIN HOOVER W. KCI TECHNOLOGIES

FEBRUARY 9 | KRIS CLEMENTS W. CEC

FEBRUARY 9 | HAYLEIGH KRIGER W. DERMATOLOGY ASSOCIATES

FEBRUARY 11 | DIANA HARTSELL W. CEC

FEBRUARY 13 | KACI DESCUTNER W. FENNER DUNLOP

FEBRUARY 14 | CARMEN BOCHICCHIO W. CBRE

FEBRUARY 15 | AUBRIEGH SARVER W. CEC

FEBRUARY 19 | DOM PRESTO W. CEC

FEBRUARY 20 | TIM KANENGISER W. CEC

FEBRUARY 22 | LAUREN TERPAK W. MS CONSULTANTS

FEBRUARY 28 | MATTHEW LEE W. CEC

FEBRUARY 28 | CHRIS MCCANN W. CEC

Winner is highlighted.

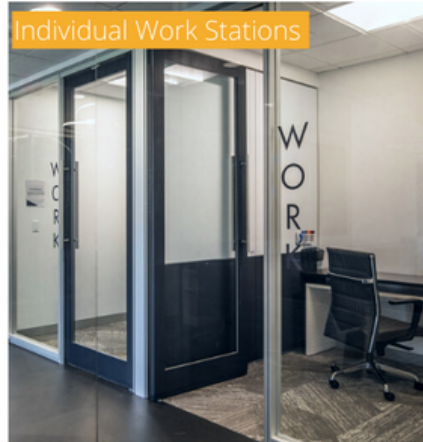
*MUST CLAIM CARD IN PERSON.



**DON'T SEE YOUR BIRTHDAY?
VISIT "CHERRINGTON BIRTHDAYS" LINK ON LAST PAGE**

C3 Amenity Center

SWITCH UP THE SCENERY & HOST YOUR MEETING IN THE AMENITY CENTER! OUR ROOMS ARE EQUIPPED WITH WIFI, SMART/APPLE TVS, POLYCOM TELEPHONE, PROJECTOR WITH HDMI, WHITEBOARD WALLS, & PLENTY OF COMFY SEATING ALL WHILE CONVENIENTLY CLOSE TO OUR MARKET C CAFE & FITNESS CENTER.



Meeting rooms can be booked online through the tenant request portal at www.cbrentenantrequests.com.



Frequently Asked Questions



Q: HOW DO I GAIN ACCESS TO THE FITNESS CENTER AT BLDG. 300?

A: APPROPRIATE PAPERWORK MUST BE REVIEWED & RETURNED BEFORE ACCESS INTO THE FITNESS CENTER IS GRANTED. PLEASE CONTACT BRITTANY AT BRITTANY.ZAHN@CBRE.COM FOR FORMS.

Q: WHAT TIME IS THE GYM OPEN?

A: GYM HOURS ARE FROM 6AM TO 6PM.

Q: I DON'T HAVE ACCESS TO THE TENANT PORTAL! WHAT DO I DO?

A: CONTACT MANAGEMENT AT 412-921-8500 OR EMAIL BROOKE.MALLOY@CBRE.COM WITH YOUR NAME, NUMBER, & EMAIL TO CREATE AN ACCOUNT.

Q: DO RESERVATIONS INCLUDE PRIVATE ACCESS TO THE LOUNGE & CAFE?

A: NO. THE LOUNGE & MARKET C CAFE ARE OPEN TO ALL TENANTS NO MATTER THE OCCASION.



Follow our Instagram for more updates! @cherrington_corporatecenter

Notes from Management

MAINTENANCE REQUESTS ✂

AT CHERRINGTON CORPORATE CENTER, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED & ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS. ONCE YOUR WORK ORDER HAS BEEN COMPLETED, CLICK "RATE OUR SERVICE" IN YOUR EMAIL TO LET US KNOW IF WE MISSED SOMETHING, NEED TO COME BACK OR WANT TO TELL US HOW WE'RE DOING.
RRPITTSBURGH.COM

DESIGNATED SMOKING AREAS 🚭

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

RECYCLING ♻️

CHERRINGTON OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES 📦

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK & ANYTIME SATURDAY & SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES 📄

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOCHICCHIO AT 412.921.8500 OR BY EMAIL AT CARMEN.BOCHICCHIO@CBRE.COM FOR MORE INFORMATION.

LINKS

1. [PGH FOOD BANK](#)
2. [RANDOM ACT OF KINDNESS DAY](#)
3. [NEWSLETTER SIGNUP](#)
4. [GREENTREE PET PEOPLE](#)
5. [CHERRINGTON BIRTHDAYS](#)
6. [TENANT PORTAL](#)
7. [INSTAGRAM](#)

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