

# Newsletter



## A Look Ahead

- JANUARY 1: NEW YEAR'S DAY
- JANUARY 13: FRIDAY THE 13TH
- JANUARY 16: MARTIN LUTHER KING, JR DAY
- JANUARY 18: NATIONAL POPCORN DAY
- FEBRUARY 2: GROUNDHOG DAY
- FEBRUARY 14: VALENTINE'S DAY



## Mid-Day Desserts

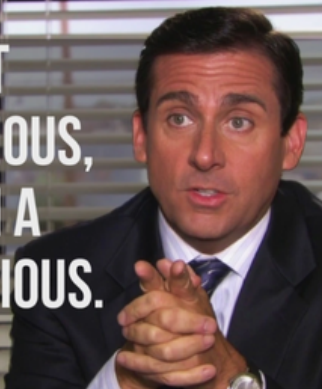


CBRE PROPERTY MANAGEMENT & REXXHALL REALTY OWNERSHIP TREATED TENANTS TO MIDDAY DESSERTS FROM THE FAMOUS OAKMONT BAKERY TO SPREAD THE HOLIDAY CHEER!

Thank you to everyone who stopped by & congratulations to all our winners!



I'M NOT  
SUPERSTITIOUS,  
BUT I AM A  
LITTLE-STITIOUS.



## Beginner's Luck

Important meetings this year?

BOOK ANY AMENITY CENTER ROOM WITHIN THE MONTH OF JANUARY FOR 50% OFF YOUR RENTAL! ROOMS MUST BE RESERVED BY TUESDAY, JANUARY 31 TO RECEIVE THIS LUCKY DISCOUNT.



Click [HERE](#) to have our monthly newsletter sent directly to your email.

# Let's Celebrate!

Fill out our birthday form with your name, birthday, & company for the chance to win a gift card & have your birthday recognized in our monthly newsletter! \*

THE FOLLOWING PEOPLE HAVE SUBMITTED THEIR BIRTHDAYS FOR THIS MONTH...

JANUARY 1 | WAIS ARIA W. CEC

JANUARY 2 | JARED WALKER W. CEC

JANUARY 3 | KEVIN WALTONBAUGH W. TRANSPLACE

JANUARY 4 | ADAM CLINE W. CEC

JANUARY 8 | LESLIE COLAIZZI W. CEC

JANUARY 8 | JACLYN STOKES W. CDHN

JANUARY 12 | MARY ANN MARKS W. SSAB

JANUARY 14 | LUBNA ABDULKHALEIQ W. CEC

JANUARY 15 | BRANDON "SHAGGY" JENKINS W. FEDEX

JANUARY 24 | ROB SINCLAIR W. CEC

JANUARY 25 | JACK DELUCA W. CEC

JANUARY 26 | MORGAN HARGIS W. DERMATOLOGY

JANUARY 29 | CHARLINE EISENGART W. DERMATOLOGY

JANUARY 30 | JULIE DUNLAP W. CEC

\*Must claim gift card in person.

**DON'T SEE YOUR BIRTHDAY LISTED?  
VISIT "CHERRINGTON BIRTHDAYS" LINK ON LAST PAGE**

## What's Poppin'?

CELEBRATE NATIONAL POPCORN DAY WITH US IN THE AMENITY CENTER OF BLDG. 300 ON WEDNESDAY, JANUARY 18, FROM 11AM TO 1PM WITH A BAG OF FRESH POPPED POPCORN.

## Stauber Solstice Ski Giveaway

CBRE PROPERTY MANAGEMENT & REXXHALL REALTY HAVE PARTNERED WITH STECHOUTDOORS TO GIVEAWAY STAUBER SOLSTICE ALL-MOUNTAIN SKIS... THANK YOU TO ALL 181 PEOPLE THAT ENTERED.

[Congratulations Patty Martin!](#)



STAUBER

SOLSTICE

# Tenant Spotlight



Take a moment to read what Robert Reesman, regional manager of Northeast B&L Pipeco, has to say about his company and their time at Cherrington Corporate Center...

"THE NORTHEAST B&L PIPECO TEAM HAS THOROUGHLY ENJOYED OUR TIME HERE AT CHERRINGTON... SINCE DAY ONE, THE ENTIRE BUILDING STAFF AND ALL CBRE EMPLOYEES HAVE BEEN HELPFUL, KIND, AND ACCOMMODATING. WE OPERATE IN THE ENERGY SECTOR, SO OUR DAILY DUTIES RANGE ANYWHERE FROM ANSWERING PHONE CALL AND EMAILS, TO CUSTOMER BREAKFAST, LUNCH, AND/OR PRESENTATIONS. OUR INDUSTRY OPERATES 24/7 - 365, SO WE ALWAYS STAY ALERT AND READY TO REACT BY LISTENING TO SPORTS ANALYST/PERSONALITIES SCREAM AT EACH OTHER ON THE TELEVISION IN OUR CONFERENCE SPACE EACH AND EVERY DAY! ONE THING WE ESPECIALLY LOVE HERE AT THE COMPLEX IS THE AMENITIES CENTER, AND THE FRIENDLY TENANTS WE ENCOUNTER THROUGHOUT!"



## Frequently Asked Questions



**Q:** HOW DO I GAIN ACCESS TO THE FITNESS CENTER AT BLDG. 300?

**A:** APPROPRIATE PAPERWORK MUST BE REVIEWED & RETURNED BEFORE ACCESS INTO THE FITNESS CENTER IS GRANTED. PLEASE CONTACT BRITTANY AT [BRITTANY.ZAHN@CBRE.COM](mailto:BRITTANY.ZAHN@CBRE.COM) FOR FORMS.

**Q:** WHAT TIME IS THE BLDG. OPEN UNTIL?

**A:** BLDGS. 200 & 500 ARE OPEN UNTIL 6PM, BLDG. 300 IS OPEN UNTIL 7PM.

**Q:** I DON'T HAVE ACCESS TO THE TENANT PORTAL! WHAT DO I DO?

**A:** CONTACT MANAGEMENT AT 412-921-8500 OR EMAIL [BROOKE.MALLOY@CBRE.COM](mailto:BROOKE.MALLOY@CBRE.COM) WITH YOUR NAME, NUMBER, & EMAIL TO CREATE AN ACCOUNT.

**Q:** DO RESERVATIONS INCLUDE PRIVATE ACCESS TO THE LOUNGE & CAFE?

**A:** NO. THE LOUNGE & MARKET C CAFE ARE OPEN TO ALL TENANTS NO MATTER THE OCCASION.



Follow our Instagram for more updates! [@cherrington\\_corporatecenter](https://www.instagram.com/cherrington_corporatecenter)

# Notes from Management

## MAINTENANCE REQUESTS

AT CHERRINGTON CORPORATE CENTER, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED & ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS. ONCE YOUR WORK ORDER HAS BEEN COMPLETED, CLICK "RATE OUR SERVICE" IN YOUR EMAIL TO LET US KNOW IF WE MISSED SOMETHING, NEED TO COME BACK OR WANT TO TELL US HOW WE'RE DOING.  
[RRPITTSBURGH.COM](http://RRPITTSBURGH.COM)

## DESIGNATED SMOKING AREAS

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

## RECYCLING

CHERRINGTON OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES & CONTAINERS, FOOD & BEVERAGE CANS, PAPER, & FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

## DELIVERIES

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK & ANYTIME SATURDAY & SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

## NOTARY SERVICES

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOCHICCHIO AT 412.921.8500 OR BY EMAIL AT [CARMEN.BOCHICCHIO@CBRE.COM](mailto:CARMEN.BOCHICCHIO@CBRE.COM) FOR MORE INFORMATION.

## LINKS

1. [TENANT PORTAL](#)
2. [NEWSLETTER SIGNUP](#)
3. [CHERRINGTON BIRTHDAYS](#)
4. [INSTAGRAM](#)
5. [B&L PIPECO](#)

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