

Newsletter



A Look Ahead



- NOVEMBER 6: DAYLIGHT SAVINGS (FALL BACK!)
- NOVEMBER 11: VETERAN'S DAY
- NOVEMBER 16: FOOD DRIVE BEGINS
- NOVEMBER 19: HOLIDAY DECORATIONS
- NOVEMBER 24&25: THANKSGIVING (MGMT OFFICE CLOSED)
- DECEMBER 8: FOSTER PLAZA HOLIDAY PARTY!
- DECEMBER 23: CHRISTMAS EVE (MGMT OFFICE CLOSED)
- DECEMBER 26: CHRISTMAS DAY (MGMT OFFICE CLOSED)



Foster Plaza Tenant Holiday Party



JOIN US IN THE AMENITY CENTER OF BLDG. 10 ON THURSDAY, DECEMBER 8 FROM 11:30AM TO 1:30PM FOR FOOD, FUN, MUSIC, AND LOTS OF GIVEAWAYS... BE SURE TO MARK THE CALENDAR.

'TIS THE SEASON TO BE JOLLY SO LET'S ALL MINGLE AT THE PARTY!

Veteran's Day Donation

NOVEMBER 11

CBRE WOULD LIKE TO HIGHLIGHT TENANTS AND TENANT FAMILY MEMBERS THAT HAVE SERVED OUR COUNTRY. TELL US THE NAME OF WHO YOU'D LIKE TO HONOR AS PART OF OUR WOUNDED WARRIOR PROJECT DONATION THIS YEAR.



MORE INFO IN LINKS SECTION, PAGE 5.

Foster Plaza Food Drive



OUR ANNUAL FOOD DRIVE TO SUPPORT THE GREATER PITTSBURGH COMMUNITY FOOD BANK RUNS FROM NOVEMBER 16 TO DECEMBER 14 THIS YEAR. PRESENT BOXES LIKE PICTURED WILL BE IN LOBBIES TO COLLECT DONATIONS. REMINDER - NO GLASS ITEMS ARE ACCEPTABLE!

PLEASE CONSIDER THE FOLLOWING WHEN DONATING...



Monetary Donations



(\$1 could provide 5 meals!)

Canned Fruits



Packed in 100% Juice

Canned Vegetables



Low Sodium/No Salt Added

Canned Beans & Soup



Low Sodium/No Salt Added

Canned Tuna or Chicken in Water



Whole-Grain Cereal, Oats, & Pasta



Peanut Butter



Paper Products



Household Items



Hygiene Items, Feminine Products, Razors



Diapers, Wipes, Pedialyte, 100% Juice Fruit Cups, Granola Bars, Crackers, Juice Boxes
NO Baby Food



Nutritional Senior Shakes & Drinks, Adult Hygiene Products

CBRE THANKS YOU FOR YOUR SUPPORT AND GENEROSITY!
EMAIL BROOKE.MALLOY@CBRE.COM OR CALL 412-921-8500 WITH QUESTIONS.



Virtual Suggestion Box

TELL US WHAT YOU THINK ABOUT OUR PRODUCTS, SERVICES, ORGANIZATION, OR ANYTHING ELSE YOU HAVE ON YOUR MIND...

WE WELCOME ANY COMMENTS OR IDEAS.

VISIT LINKS SECTION OR EMAIL BROOKE.MALLOY@CBRE.COM

WITH FEEDBACK.



Click [HERE](#) to have our monthly newsletter sent directly to your email.

Tenant Spotlight

CAROTHERS & HAUSWIRTH LLP MADE ITS DEBUT AT FOSTER PLAZA IN DECEMBER 2021 AND MOVED INTO FULLY RENOVATED SPACE ON THE SECOND FLOOR OF FOSTER PLAZA 10 IN MARCH 2022. THE FIRM REPRESENTS PRIVATE BUSINESSES IN A WIDE-VARIETY OF LEGAL AREAS, INCLUDING CORPORATE TRANSACTIONAL, BUSINESS RESTRUCTURING, LITIGATION AND SUCCESSION PLANNING. IN ADDITION, OUR FIRM OFFERS A HIGHLY ATTRACTIVE PACKAGE KNOWN AS OUR "GENERAL OUTSIDE COUNSEL" SERVICE, PURSUANT TO WHICH WE OFFER OUR BUSINESS CLIENTS UNLIMITED ACCESS TO OUR ATTORNEYS TO PROVIDE ANSWERS TO THEIR DAY-TO-DAY LEGAL QUESTIONS AND NEEDS. THE FIRM CHARGES ONE TRANSPARENT FLAT MONTHLY FEE FOR THESE SERVICES.



THE FIRM WAS FOUNDED BY VETERAN ATTORNEYS THAT SPENT THEIR LEGAL CAREERS AT LARGE LAW FIRMS IN DOWNTOWN PITTSBURGH AND WILMINGTON DELAWARE. PATRICK CAROTHERS SERVES AS MANAGING DIRECTOR OF THE FIRM. MR. CAROTHERS CHAIRED THE BUSINESS RESTRUCTURING & INSOLVENCY PRACTICE GROUP AND WAS A MEMBER OF THE MANAGEMENT COMMITTEE AT LEECH TISHMAN BEFORE FOUNDED CAROTHERS & HAUSWIRTH LLP. MR. CAROTHERS ALSO HOLDS STAKES IN SEVERAL BUSINESSES, INCLUDING THE REAL ESTATE TITLE AGENCY, PENN BRIDGE LAND ABSTRACT. GREGORY HAUSWIRTH WAS A PARTNER AT LEECH TISHMAN AND HAD WORKED IN THE TECH SECTOR AT FREEMARKETS, INC. AND ITS ACQUIRER Ariba, Inc. BEFORE EARNING HIS LAW DEGREE

THE FIRM'S OFFICES AND AMENITIES AVAILABLE AT FOSTER PLAZA HAVE BEEN WELL RECEIVED BY CLIENTS, PARTICULARLY THE EASE OF ACCESS TO THE FOSTER PLAZA CAMPUS AND ITS PROXIMITY TO BOTH DOWNTOWN AND THE AIRPORT.



One Team. One Dream.



IT'S FOOTBALL SEASON! WEAR YOUR BLACK & GOLD PROUDLY WITH US ON TO ROOT ON OUR PITTSBURGH STEELERS... SHOW OFF YOUR OFFICE'S GAME DAY APPAREL BY SENDING PHOTOS TO [BROOKE.MALLOY@CBRE.COM!](mailto:BROOKE.MALLOY@CBRE.COM)

Suggested Schedule for Steelers Attire:
Fridays (for any Saturday/Sunday games) AND Monday (11/28)

Let's Celebrate!

Fill out our birthday form with your name, birthday, & company for the chance to win a gift card & have your birthday recognized in our monthly newsletter! *

THE FOLLOWING PEOPLE HAVE SUBMITTED THEIR BIRTHDAYS FOR THIS MONTH...

NOVEMBER 1 | CHRISTIAN LAMONT W. WEXFORD HEALTH

NOVEMBER 3 | HANNAH HOBURN W. WEXFORD HEALTH

NOVEMBER 6 | HUNTER GATCHELL W. ACA GROUP

NOVEMBER 8 | ILENE SCHWARTZ W. 4RIVERS

NOVEMBER 8 | GLENN GRASHA W. ACA GROUP

NOVEMBER 9 | DENA TOMKO W. CAROTHERS & HAUSWIRTH

NOVEMBER 9 | BARB FEINSTEIN W. C.M.C.

NOVEMBER 10 | MARYANNE HOLLERICH W. WEXFORD HEALTH

NOVEMBER 13 | CONNIE WADE W. C.M.C.

NOVEMBER 15 | LAURIE MORIARITY W. GLENCORE LTD.

NOVEMBER 16 | LORI BODIE W. FIFFIK LAW GROUP PC

NOVEMBER 17 | ALY GILLESPIE W. TENDERCARE

NOVEMBER 19 | ROBIN MCMILLAN W. FORT PITT CAPITAL

NOVEMBER 19 | JENNIFER BOUGHARD W. YMCA

NOVEMBER 22 | LISA RANDALL W. AUDACY

NOVEMBER 24 | AMANDA PALADINO W. C.M.C.

NOVEMBER 27 | EDWARD BUTINA W. L.B. FOSTER

NOVEMBER 30 | TOM KAPSALIS W. AUDACY

NOVEMBER 30 | FRANCESCA LEVERICH W. FORT PITT CAPITAL

*Must claim gift card in person.

Foster Plaza Amenities

SWITCH UP THE SCENERY & HOST YOUR MEETING IN THE AMENITY CENTER! OUR ROOMS ARE EQUIPPED WITH WIFI, SMART/APPLE TVS, POLYCOM TELEPHONE, PROJECTOR WITH HDMI, WHITEBOARD WALLS, & PLENTY OF COMFY SEATING ALL WHILE CONVENIENTLY CLOSE TO OUR TENANT LOUNGE, CENTRAL STATION, & FOSTER CAFE.



Building 10 Lobby



Central Station



Twelve Conference



The Training Room



Individual Work Stations



Tenant Lounge

Meeting rooms can be booked online through the tenant request portal at www.cbretenantrequests.com.

MORE INFO IN LINKS SECTION, PAGE 5.

Notes from Management

MAINTENANCE REQUESTS

AT FOSTER PLAZA, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED & ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS. ONCE YOUR WORK ORDER HAS BEEN COMPLETED, CLICK "RATE OUR SERVICE" IN YOUR EMAIL TO LET US KNOW IF WE MISSED SOMETHING, NEED TO COME BACK OR WANT TO TELL US HOW WE'RE DOING. [HTTP://RRPITTSBURGH.COM](http://rrpittsburgh.com).

DESIGNATED SMOKING AREAS

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

RECYCLING

FOSTER PLAZA OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES AND CONTAINERS, FOOD AND BEVERAGE CANS, PAPER, AND FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK AND ANYTIME SATURDAY AND SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOGHICCHIO AT 412.921.8500 OR BY EMAIL AT CARMEN.BOGHICCHIO@CBRE.COM FOR MORE INFORMATION.

LINKS

1. [VETERAN'S DAY HONOREES](#)
2. [ANNUAL FOOD DRIVE](#)
3. [SUGGESTION BOX](#)
4. [NEWSLETTER SIGNUP](#)
5. [CAROTHERS & HAUSWIRTH](#)
6. [FOSTER PLAZA BIRTHDAYS](#)
7. [TENANT PORTAL](#)

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