



Newsletter



A Look Ahead

- FEBRUARY 2 - GROUNDHOG DAY
- WEEK OF FEBRUARY 14 - SPOT CUPID
- FEBRUARY 17 - RANDOM ACT OF KINDNESS DAY
- FEBRUARY 20 - NATIONAL LOVE YOUR PET DAY
- MARCH 3 - NATIONAL COLD CUT DAY

What's Poppin'?

ON JANUARY 20, 2022 WE CELEBRATED NATIONAL POPCORN DAY BY SNACKING ON POPCORN, WATCHING MOVIES, & PLAYING GAMES IN THE AMENITY CENTER!

A HUGE THANK YOU TO EVERYONE WHO POPPED IN TO SAY HELLO!



Will Punxsutawney Phil see his shadow this year? What do you think... Vote on our Instagram (@cherrington_corporatecenter) poll!



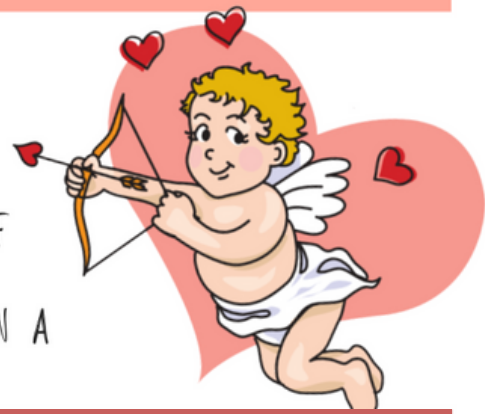
Six More Weeks of Winter



Early Spring

Spot Cupid!

WE THINK OUR TENANTS ARE JUST LOVELY!
IF YOU SPOT CUPID IN THE PARK ON THE WEEK OF
FEBRUARY 14, 2022 SEND A PHOTO TO
BROOKE.MALLOY@CBRE.COM FOR THE CHANCE TO WIN A
SWEET TREAT!



Make Kindness the Norm

THE WORK TO CREATE A KINDER WORLD NEVER ENDS...
WE INVITE YOU TO JOIN US IN CELEBRATING RANDOM ACT OF
KINDNESS DAY ON FEBRUARY 17, 2022.
WE'LL BE SELECTING RANDOM TENANTS FOR PRIZE GIVEAWAYS
THROUGHOUT THE DAY.
HELP #MAKEKINDNESSTHENORM!



Calling All Pet Parents...

FEBRUARY 20, 2022 IS NATIONAL LOVE YOUR PET DAY &
WE WANT TO SEE YOURS!

PARTICIPATE IN OUR PET PHOTO CONTEST...
EACH PARTICIPANT WILL RECEIVE A GOODIE BAG COURTESY
OF PETPEOPLE!

4 CATEGORIES... 4 GRAND PRIZE WINNERS!

1. SUPREME SNOOZER
2. OUTSTANDING OUTFIT
3. MOST UNIQUE
4. BEST SMILE

HOW TO ENTER:

- Send submissions to brooke.malloy@cbre.com or tag @cherrington_corporatecenter in an Instagram post!
- Submissions will be accepted starting February 20 ending February 25, 2022.
- Participants can only win ONE grand prize.
- Stay tuned for link to vote on your favorites!



Contact brooke.malloy@cbre.com or click [HERE](#) to have our monthly newsletter sent directly to your email.





March Madness

HAVE YOU THOUGHT ABOUT YOUR BRACKET PICKS FOR NCAA MARCH MADNESS YET? WELL, YOU BETTER START! FOR NEXT MONTH'S TOURNAMENT, WE WILL BE HOSTING A BRACKET. WINNER GETS FUN GRAND PRIZE! STAY TUNED FOR MORE DETAILS.

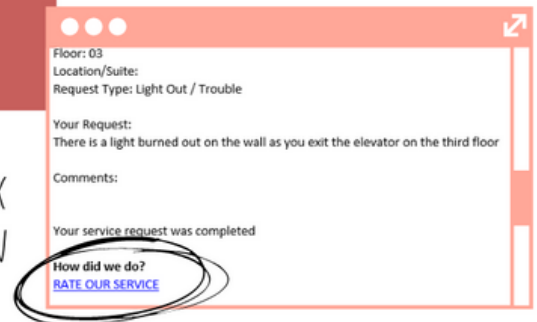


Vending Machine Issues

LOSE YOUR MONEY? GET THE WRONG CHANGE? HAVE A PROBLEM WITH THE PRODUCT? DON'T SEE YOUR FAVORITE SNACK?! PLEASE REACH OUT TO 412-921-8500 OR BROOKE.MALLOY@CBRE.COM. WE'LL GET YOU A REFUND & RECTIFY YOUR SNACKS!

Tenant Request Ratings

YOU CAN LEAVE FEEDBACK FOR OUR TEAM! ONCE YOUR WORK ORDER HAS BEEN COMPLETED, CLICK "RATE OUR SERVICE" IN YOUR EMAIL TO LET US KNOW IF WE MISSED SOMETHING, NEED TO COME BACK, OR JUST WANT TO TELL US HOW GREAT WE'RE DOING!



Park Map

3 AMENITY CENTER BUILDING 300
Market-C Cafe Training Room
Tenant Lounge Conference Room
Tenant Work Stations Fitness Center
Putting Green

VENDING MACHINES

Building 200
Building 500
Building 625

HOTEL

Courtyard Marriott
450 Cherrington Parkway
Coraopolis, PA 15108
412.264.5000

C3 Amenity Center

LOCATED ON THE GROUND FLOOR OF BUILDING 300 IS THE PERFECT PLACE TO BREAK AWAY FROM THE OFFICE! STOP BY TO SEE OUR MEETING ROOMS & TENANT LOUNGE WITH SMART TVS, SELF SERVE MARKET, FIREPLACE, PUTTING GREEN, FITNESS CENTER, & MORE!



Frequently Asked Questions

Q: CAN WE RENT A SPACE AFTER NORMAL BUILDING HOURS?

A: YES. PLEASE REACH OUT TO THE OFFICE AT 412-921-8500 OR EMAIL BROOKE.MALLOY@CBRE.COM TO CONTINUE WITH BOOKING.

Q: DOES OUR RESERVATION INCLUDE PRIVATE ACCESS TO THE LOUNGE & CAFE?

A: NO. THE LOUNGE & MARKET C CAFE ARE OPEN TO ALL TENANTS NO MATTER THE OCCASION.

Q: WHAT ARE THE RATES FOR RENTING A MEETING ROOM?

A: RATES ARE AVAILABLE THROUGH THE TENANT REQUEST PORTAL.

Contact our office at 412-921-8500 or email brooke.malloy@cbre.com if you are not set up to access the tenant request portal at www.cbrentenantrequests.com.

Notes from Management

MAINTENANCE REQUESTS

AT CHERRINGTON, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM HAS PROVEN TO BE A GREAT BENEFIT PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED AND ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS.
[HTTP://RRPITTSBURGH.COM](http://rrpittsburgh.com).

DESIGNATED SMOKING AREAS

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

RECYCLING

CHERRINGTON CORPORATE OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES AND CONTAINERS, FOOD AND BEVERAGE CANS, PAPER, AND FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK AND ANYTIME SATURDAY AND SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOGHICCHIO AT 412.921.8500 OR BY EMAIL AT CARMEN.BOGHICCHIO@CBRE.COM FOR MORE INFORMATION.

CBRE Management Team



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