

FOSTER PLAZA
Newsletter



A Look Ahead

- WEEK OF DECEMBER 13 - SPOT THE ELF!
- DECEMBER 14 - FOOD DRIVE DEADLINE
- DECEMBER 24 - CHRISTMAS EVE
(MANAGEMENT OFFICE CLOSED)
- DECEMBER 25- CHRISTMAS DAY
- DECEMBER 31 - NEW YEAR'S EVE
(MANAGEMENT OFFICE CLOSED)
- JANUARY 1 - NEW YEAR'S DAY



Happy Holidays!



Spot the Elf!

IT'S THAT TIME OF YEAR AGAIN.
 SANTA'S HELPERS HAVE VISITED FOSTER PLAZA
 LEAVING BEHIND SOME SPECIAL HOLIDAY DECORATIONS
 FOR EACH OF OUR BUILDINGS!

SEND IN YOUR ELF SPOTTING
 EVIDENCE TO
 BROOKE.MALLOY@CBRE FROM
 DECEMBER 13 - 17 FOR A
 CHANCE TO SPIN AND WIN A
 PRIZE!

Is your office ready for the holidays? We want to see!!

Send us a picture of your decorated office or cubicle to brooke.malloy@cbre.com or tag us on Instagram!



Renewed, Expanding, & New Tenants

THIS YEAR WE WELCOMED MANY NEW FACES & BUSINESSES TO OUR FOSTER PLAZA FAMILY! ALONG WITH THESE NEW ADDITIONS, WE'D LIKE TO THANK RENEWING TENANTS FOR MAKING FOSTER PLAZA THEIR "HOME."

Foster Plaza 3

NUIX
ALLEGHENY HEALTH NETWORKS

Foster Plaza 4

WEXFORD HEALTH

Foster Plaza 5

REGUS
RDC, INC. ALPINE ELECTRIC, LLC
STEWART TITLE
HORMEL FOODS

Foster Plaza 6

GLENCORE
STATE EMPLOYEE RETIREMENT
SYSTEMS
CINIC CHEMICALS



Foster Plaza 7

CREDIT MANAGEMENT COMPANY
TENACITY MARKETING
SYSTEMS4PT
STIFEL NICOLAUS
KRAMER THOMPSON

Foster Plaza 10

DLA ARCHITECTS
FORT PITT CAPITAL
RICOH
KORBER SUPPLY



"Pizza" The Proceeds

THANK YOU ALL FOR YOUR SUPPORT!
OUR PIZZA PARTY LAST MONTH WAS A HUGE SUCCESS! WE SERVED A TOTAL OF 81 SLICES & COLLECTED \$172.50 TO DONATE TOWARDS THE GREATER PITTSBURGH COMMUNITY FOOD BANK!



SHOUTOUT TO OUR LUCKY RAFFLE WINNERS:

AUTUMN BUTLER
MATTHEW REDFIELD
TRACEY GRANDEN
MICHAEL DICKEN



Foster Plaza Food Drive



DEADLINE FOR FOOD DRIVE DONATIONS IS **TUESDAY, DECEMBER 14, 2021**. PLEASE BE REMINDED THAT NO GLASS CONTAINERS CAN BE ACCEPTED. WE APPRECIATE ALL OF FOSTER PLAZA'S GENEROSITY AND THOUGHTFULNESS DURING THIS HOLIDAY SEASON.

Please consider the following when donating:

Monetary Donations



(\$1 could provide 5 meals!)

Canned Fruits



Packed in 100% Juice

Canned Vegetables



Low Sodium/No Salt Added

Canned Beans & Soup



Low Sodium/No Salt Added

Canned Tuna or Chicken in Water



Infants & Kids

Whole-Grain Cereal, Oats, & Pasta



Seniors

Peanut Butter



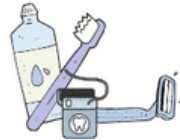
Paper Products



Household Items



Hygiene Items



Feminine Products, Razors



Diapers, Wipes, Pedialyte, 100% Juice Fruit Cups, Granola Bars, Crackers, Juice Boxes
NO Baby Food



Nutritional Shakes & Drinks, Adult Hygiene Products

DONATION BOXES WILL BE PLACED INSIDE THE LOBBY OF EACH BUILDING AND COLLECTED AT THE END OF EACH WEEK. CAN'T FIND THE BOX? STOP BY THE MANAGEMENT OFFICE IN BUILDING 10 TO DROP OFF YOUR DONATIONS.

Sharing is Caring!

OUR FOOD TOWER IN BUILDING 10 IS BECOMING A FOOD CITY ALL THANKS TO ALL OF YOUR GENEROUS DONATIONS! DONATIONS CAN BE LEFT IN THE PRESENT BOXES LOCATED IN THE LOBBY OF EACH BUILDING.



DONATION BOXES LOOK LIKE THIS!



2004



2017



2019



Foster Plaza Amenities

THE ONCE COLORFUL LEAVES IN THE PARK ARE NOW GONE BUT OUR EVERGREENS ARE FESTIVELY DECORATED FOR THE HOLIDAYS! OUR CENTRAL STATION IS THE PERFECT PLACE FOR A SMALL OFFICE LUNCHEON. EMAIL BROOKE.MALLOY@CBRE.COM WITH INQUIRIES!



BRING A GROUP OR RELAX SOLO IN THE LOUNGE, LOBBY, OR CAFE! EQUIPPED WITH PLENTY OF SEATING, SHUFFLE-BOARD, POOL TABLE, SISYPHUS SAND TABLES, FIRE PIT, & TV - THERE IS SOMETHING FOR EVERYONE!



Hello Neighbor!

WE'VE BEEN INVITED TO THE "GREATEST SHOW ON TURF!" SATURDAY, DECEMBER 11, 2021 FROM 10AM - 5PM, OUR NEIGHBORS AT THE GREENTREE SPORTSPLEX WILL BE HOSTING A "TOYS FOR TOTS" DRIVE WITH PRIZE GIVEAWAYS, STEELERS & PITT FOOTBALL PLAYER APPEARANCES, MEMORABILIA & CARD VENDORS, FOOD TRUCKS LIKE PITTSBURGH SMOKEHOUSE, TAILGATE PARTY, AND LOTS MORE!



Notes from Management

MAINTENANCE REQUESTS ✂

AT FOSTER PLAZA, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM HAS PROVEN TO BE A GREAT BENEFIT PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED AND ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS.
[HTTP://RRPITTSBURGH.COM](http://rrpittsburgh.com)

DESIGNATED SMOKING AREAS 🚭

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

RECYCLING ♻

FOSTER PLAZA OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES AND CONTAINERS, FOOD AND BEVERAGE CANS, PAPER, AND FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES 📦

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK AND ANYTIME SATURDAY AND SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES 📄

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOGHICCHIO AT 412.921.8500 OR BY EMAIL AT CARMEN.BOGHICCHIO@CBRE.COM FOR MORE INFORMATION.

CBRE Management Team



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