

FOSTER PLAZA

# Newsletter

## A Look Ahead



- NOVEMBER 7 - DAYLIGHT SAVINGS
- NOVEMBER 16 - FOOD DRIVE BEGINS
- NOVEMBER 17 - FOSTER CAFE PIZZA PARTY
- NOVEMBER 20 & 21 - HOLIDAY DECORATIONS
- NOVEMBER 25 - THANKSGIVING (MANAGEMENT OFFICE CLOSED)
- NOVEMBER 26 - MANAGEMENT OFFICE CLOSED
- NOVEMBER 27 - SMALL BUSINESS SATURDAY

## Eerie-sistible Costumes

WE HOPE YOU HAD A SAFE & SPOOKTACULAR HALLOWEEND FILLED WITH LOTS OF TREATS!



Management Office as M&Ms



CBRE

Nathan as Butcher



Galletta Engineering

Kristen as Prison Mike



Audacy



The park is looking beautiful with all the autumn leaves! We'd love to see your point of view. Tag us in a post!

Follow us on **Instagram** @Foster\_Plaza! Be our 200th follower for a prize!!



# Ghost Hunters

CERTIFIED HAUNTED

A HUGE THANK YOU TO ALL THE BRAVE GHOST HUNTERS LAST MONTH!

- JENNIFER NOLDER
- MELISSA KILLGRECE
- JON AGLIO
- NICOLE PAPARELLA
- RACHEL GERSTER
- BROOKE KATONKA
- BRENDA TEMOFF
- RACHEL PAPARELLA
- ANDREA GALLETTA
- MELISSA SPRANKLE



YOU ALL CAUGHT SOME RIVETING PARANORMAL ACTIVITY ON TAPE!

# Tenant Events

Audacity of Building 5 hosted a Food Truck lunch for staff!

Credit Management Company of Building 7 hosted a company carnival!



Fort Pitt Capital of Building 10 hosted a staff party in the Amenity Center!



# Foster Plaza Food Drive



WE ARE PARTNERING WITH THE GREATER PITTSBURGH COMMUNITY FOOD BANK AS THEY WORK WITH MORE THAN 850 PARTNERS ACROSS 11 PENNSYLVANIA COUNTIES TO SOURCE, WAREHOUSE, AND DISTRIBUTE FOODS AS WELL AS STABILIZE LIVES, AND CONFRONT ISSUES OF CHRONIC HUNGER, POOR NUTRITION, AND HEALTH.

*Please consider the following when donating:*

Monetary Donations



(\$1 could provide 5 meals!)

Canned Fruits



Packed in 100% Juice

Canned Vegetables



Low Sodium/No Salt Added

Canned Beans & Soup



Low Sodium/No Salt Added

Canned Tuna or Chicken in Water



Infants & Kids

Whole-Grain Cereal, Oats, & Pasta



Seniors

Peanut Butter



Paper Products



Household Items



Hygiene Items



Feminine Products, Razors



Diapers, Wipes, Pedialyte, 100% Juice  
Fruit Cups, Granola Bars, Crackers, Juice Boxes  
**NO Baby Food**



Nutritional Shakes & Drinks, Adult Hygiene Products

DONATION BOXES WILL BE PLACED INSIDE THE LOBBY OF EACH BUILDING AND COLLECTED AT THE END OF EACH WEEK. CAN'T FIND THE BOX? STOP BY THE MANAGEMENT OFFICE IN BUILDING 10 TO DROP OFF YOUR DONATIONS.



## A "Pizza" The Proceeds...

When you buy lunch at the Foster Café on Wednesday, November 17, 2021, 25¢ of each purchase will be donated toward the Greater Pittsburgh Community Food Bank!



2 SLICES OF PIZZA  
A BAG OF CHIPS  
CAN OF SODA  
\$2.00

TO THE FIRST 100 CUSTOMERS WHILE SUPPLIES LAST!

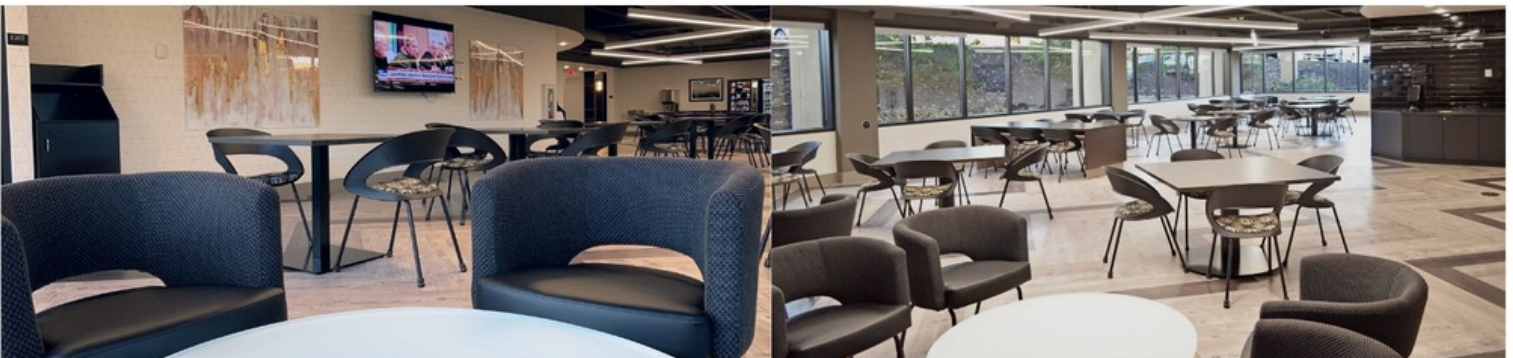
# Foster Plaza Amenities



THE LEAVES ARE CHANGING IN FOSTER PLAZA! A PERFECT PLACE TO ENJOY THE SCENERY IS RIGHT HERE IN OUR AMENITY CENTER. LOCATED ON THE GROUND FLOOR OF BUILDING 10, OUR LOBBY, LOUNGE, AND CAFE PROVIDE A PERFECT GETAWAY FROM THE OFFICE.

BRING A GROUP OR RELAX SOLO IN THE LOUNGE. EQUIPPED WITH PLENTY OF SEATING, SHUFFLE-BOARD, POOL TABLE, SISYPHUS SAND TABLES, FIRE PIT, & TV - THERE IS SOMETHING FOR EVERYONE!

INTERESTED IN AN OPEN MIC OR SHOWING OFF A HIDDEN TALENT? EMAIL [BROOKE.MALLOY@CBRE.COM](mailto:brooke.malloy@cbre.com) WITH AN OUTLINE OF YOUR ACT!



WITH BASIC PRINCIPLES SUCH AS HEALTHY, HOMEMADE FOOD FROM THE BEST INGREDIENTS, THE FOSTER CAFE STANDS APART FROM OTHER FOOD SERVICE PROVIDERS. THEIR MENU CHANGES WEEKLY SERVING DELICIOUS HOME STYLE MEALS FROM 11:30AM TO 1:00PM.

# Notes from Management

## MAINTENANCE REQUESTS

AT FOSTER PLAZA, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM HAS PROVEN TO BE A GREAT BENEFIT PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED AND ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS.  
[HTTP://RRPITTSBURGH.COM](http://rrpittsburgh.com)

## DESIGNATED SMOKING AREAS

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES. THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING. SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION. PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

## RECYCLING

FOSTER PLAZA OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES AND CONTAINERS, FOOD AND BEVERAGE CANS, PAPER, AND FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

## DELIVERIES

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK AND ANYTIME SATURDAY AND SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

## NOTARY SERVICES

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOGHICCHIO AT 412.921.8500 OR BY EMAIL AT [CARMEN.BOGHICCHIO@CBRE.COM](mailto:CARMEN.BOGHICCHIO@CBRE.COM) FOR MORE INFORMATION.

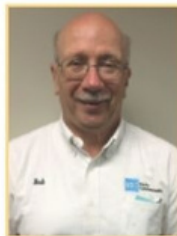
# CBRE Management Team



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