

Newsletter

A Look Ahead



- NOVEMBER 7 - DAYLIGHT SAVINGS
- NOVEMBER 16 - FOOD DRIVE BEGINS
- NOVEMBER 19 - HOLIDAY DECORATIONS
- NOVEMBER 25 - THANKSGIVING (MANAGEMENT OFFICE CLOSED)
- NOVEMBER 26 - MANAGEMENT OFFICE CLOSED
- NOVEMBER 27 - SMALL BUSINESS SATURDAY

Eerie-sistible Costumes

WE HOPE YOU HAD A SAFE & SPOOKTACULAR HALLOWEEN FILLED WITH LOTS OF TREATS!

Management Office as M&Ms
CBRE



Tammi as Colombia
Mortgage Connect

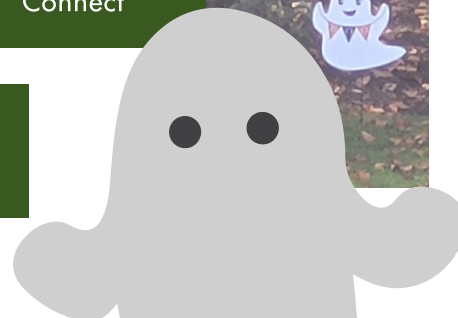


Ghost Hunters

A HUGE THANK YOU TO ALL THE BRAVE GHOST HUNTERS LAST MONTH!

- TAMMI ANDERSON
- SONIA WELLER
- KELLI O'ROURKE
- TINA DOUGHERTY
- EMILY SHINGLE
- CRYSTAL LEMASTERS
- MELODY JESSO
- MARLEE DVORAK
- EMILY SHINGLE

YOU ALL CAUGHT SOME RIVETING PARANORMAL ACTIVITY ON TAPE!



Cherrington Food Drive



WE ARE PARTNERING WITH THE GREATER PITTSBURGH COMMUNITY FOOD BANK AS THEY WORK WITH MORE THAN 850 PARTNERS ACROSS 11 PENNSYLVANIA COUNTIES TO SOURCE, WAREHOUSE, AND DISTRIBUTE FOODS AS WELL AS STABILIZE LIVES, AND CONFRONT ISSUES OF CHRONIC HUNGER, POOR NUTRITION, AND HEALTH.

PRINT OUT THE FLYER ON PAGE 5 FOR THE BREAK ROOM!

Please consider the following when donating:

Monetary Donations



(\$1 could provide 5 meals!)

Canned Fruits



Packed in 100% Juice

Canned Vegetables



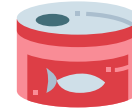
Low Sodium/No Salt Added

Canned Beans & Soup



Low Sodium/No Salt Added

Canned Tuna or Chicken in Water



Infants & Kids

Whole-Grain Cereal, Oats, & Pasta



Seniors

Peanut Butter



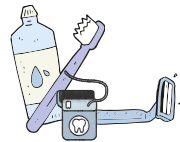
Paper Products



Household Items



Hygiene Items



Feminine Products, Razors



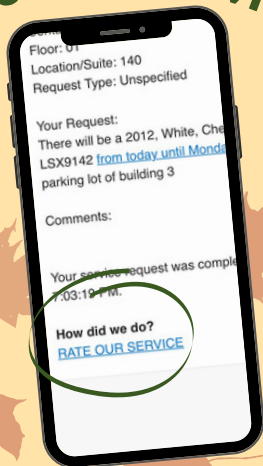
Diapers, Wipes, Pedialyte, 100% Juice Fruit Cups, Granola Bars, Crackers, Juice Boxes
NO Baby Food



Nutritional Shakes & Drinks, Adult Hygiene Products

DONATION BOXES WILL BE PLACED INSIDE THE LOBBY OF EACH BUILDING AND COLLECTED AT THE END OF EACH WEEK. CAN'T FIND A BOX? EMAIL BROOKE.MALLOY@CBRE.COM TO FIND ONE NEAREST YOU.

Rate Our Service!



Click on "RATE OUR SERVICE" in the email notification you receive once your request is completed to leave feedback!

Vending Machine Issues?



IF A VENDING MACHINE EATS YOUR MONEY, GIVES WRONG CHANGE, OR YOU HAVE A PROBLEM WITH THE PRODUCT, PLEASE REACH OUT TO 412-921-8500 OR BROOKE.MALLOY@CBRE.COM. WE'LL GET YOU A REFUND AND RECTIFY YOUR SNACKS!

Happy Holidays!



THE PLANT LADY, INC. WILL BE SETTING UP HOLIDAY DECORATIONS ON FRIDAY, NOVEMBER 19, 2021. SEND US A PHOTO OF YOUR LOBBY ALL LIT UP TO BROOKE.MALLOY@CBRE.COM OR TAG US ON INSTAGRAM. @CHERRINGTON_CORPORATECENTER

C3 Amenity Center



THE LEAVES ARE CHANGING AT CHERRINGTON CORPORATE CENTER! A PERFECT PLACE TO ENJOY THE SCENERY IS RIGHT HERE IN OUR AMENITY CENTER. LOCATED ON THE GROUND FLOOR OF BUILDING 300, THE PATIO, LOUNGE, AND CAFE ARE EQUIPPED WITH PLENTY OF COMFY SEATING, A PUTTING GREEN, FIRE PIT, SMART TVS, WORK STATIONS, WALKING TRAILS, & FITNESS CENTER - SOMETHING FOR EVERYONE!



NEED A MEETING ROOM OR SPACE FOR A COMPANY GATHERING?

EMAIL
BROOKE.MALLOY@CBRE.COM
TO SET UP CREDENTIALS
FOR OUR ONLINE BOOKING
SERVICE AND GAIN ACCESS
TO FULL ROOM DETAILS AND
RATES.



Notes from Management

MAINTENANCE REQUESTS ✂

AT CHERRINGTON, WE UTILIZE AN ONLINE WORK ORDER SYSTEM. CBRE TENANT SERVICES SYSTEM HAS PROVEN TO BE A GREAT BENEFIT PROVIDES A USER-FRIENDLY SYSTEM THAT ENSURES YOUR SERVICE REQUEST IS PROCESSED AND ENABLES YOU TO TRACK THE STATUS OF THE REQUEST TO ITS COMPLETION. YOUR USE OF CBRE TENANT SERVICES SYSTEM WILL ALSO HELP US ADDRESS YOUR REQUESTS MORE EFFICIENTLY. WE ENCOURAGE YOU TO USE THIS SYSTEM TO PLACE NON-EMERGENCY REQUESTS.
[HTTP://RRPITTSBURGH.COM](http://rrpittsburgh.com)

DESIGNATED SMOKING AREAS 🚭

PLEASE BE REMINDED THAT ALL ENTRANCES ARE NON-SMOKING AND SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, INCLUDING THE USE OF ELECTRONIC DEVICES.

THERE ARE DESIGNATED SMOKING AREAS AT EACH BUILDING.

SMOKING IS NOT PERMITTED ANYWHERE OTHER THAN THIS LOCATION.

PLEASE DISPOSE OF YOUR CIGARETTE BUTTS IN THE PROPER RECEPTACLES TO ELIMINATE POTENTIAL FIRE RISKS, LITTER AND ADDED CLEANING EXPENSE.

RECYCLING ♻

CHERRINGTON OFFERS A RECYCLING PROGRAM THAT ACCEPTS THE FOLLOWING ITEMS: PLASTIC BOTTLES AND CONTAINERS, FOOD AND BEVERAGE CANS, PAPER, AND FLATTENED CARDBOARD. IT IS REQUIRED THAT ALL TENANTS BREAK DOWN ANY CARDBOARD BOXES PRIOR TO DISPOSING. THE JANITORIAL STAFF HAS BEEN INSTRUCTED TO NOT DISPOSE OF BOXES THAT HAVE NOT BEEN BROKEN DOWN. THANK YOU FOR YOUR COOPERATION.

DELIVERIES 📦

ALL MAJOR MOVES NEED TO BE SCHEDULED WITH OUR OFFICE AFTER 5:30 PM DURING THE WEEK AND ANYTIME SATURDAY AND SUNDAY. PLEASE CONTACT THE MANAGEMENT OFFICE PRIOR TO ANY LARGE DELIVERY. PLEASE ALSO REMIND DAILY DELIVERY DRIVERS TO USE LOADING ZONES FOR ANY DELIVERIES.

NOTARY SERVICES 📄

NOTARY SERVICES ARE AVAILABLE AND OFFERED AT NO EXPENSE FOR OUR TENANTS. PLEASE CONTACT CARMEN BOGHICCHIO AT 412.921.8500 OR BY EMAIL AT CARMEN.BOGHICCHIO@CBRE.COM FOR MORE INFORMATION.

CBRE Management Team



Carmen R. Bochicchio
General Manager
412.921.8500
carmen.bochicchio@cbre.com



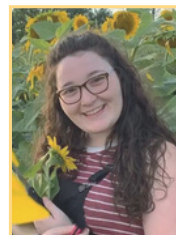
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Cherrington Corporate Center Food Drive

BENEFITTING



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