



FOSTER PLAZA



Costume Contest

Our favorite contest of the year is **BACK!** Wear your scariest, silliest, or spookiest costume...and send us your photos or tag our Instagram! For every spooky photo we get, we'll post it on our Instagram story on Halloween - with the most ♥ "Liked" photo winning a prize.

Plus, for every photo sent in, we'll put your company's name in a hat to win a few bags of Haunted Halloween treats - courtesy of Frightening Foster Plaza..mwahh!

See photos of the ghoulish outfits from last year's competitors:



TENANT WORK ORDERS



Trick or Treat

It's easier than ever to utilize our tenant work order portal online at RRPittsburgh.com. The work order portal not only lets you put in work orders at your leisure, but provides critical updates when you need it the most. Plus, you can even do it on a mobile device!

Wonder if you or your office is set up? Send an email to mia.deangelis@cbre.com or call 412-235-9585 to get started!

Tenant Newsletter

Prizes for Pumpkins!



We'll be awarding the best pumpkin carving! Send us your photos of your pumpkin art, either at home or in the office - and we will cast our votes on Instagram!

The winner will be awarded a pumpkin prize pack!



GreenTree Sportsplex

Our friends at the Greentree Sportsplex offer indoor sports all year round! We've attached a flyer for their newest offering, competitive soccer leagues - that start later this month.

Greentree not only offers sports, but fitness memberships too, with special pricing just for Foster tenants! It's just \$19/month + one-time \$25 activation fee! Call 412-922-1818 to sign up today!

Fall Foliage

Love fall? We do too! Here at Foster, we get to see an array of foliage during the season. Share your #FosterFallPhotos with us, and we will pick our favorite one to make into a keepsake blanket for the winner!



IMPORTANT UPDATES!



Did you know you can rate our services? Let us know how we're doing when your work order's complete. Simply click the "RATE OUR SERVICE" link when you get an email notification work is complete. See below!

How did we do?

[RATE OUR SERVICE](#)

FAVORITE FALL DRINK?



Pumpkin Spice Latte

OR

Hot Apple Cider



Tenant Newsletter

As we transition back into the offices, please keep in mind the following **CDC** guidelines:



WEAR FACE PROTECTION – Masks or cloth face coverings are meant to prevent transmission of the virus from person to person.



CLEAN HANDS OFTEN – Wash your hands often with soap and water or hand sanitizer. Avoid touching your face with unwashed hands.



PRACTICE SOCIAL DISTANCING – Avoid close contact with others, keeping at least 6 feet distance. Do not overcrowd elevators, using a 4-person maximum rule.



COVER COUGHS & SNEEZES – If you're not feeling well, please stay home.



CLEANLINESS – Keep your individual work areas clean.

Visit our [RRPittsburgh](#) site for ongoing updates related to COVID-19.

Breakfast at Foster Plaza!

NEW

Each month, we'll visit one building and set up a small breakfast table with snacks and treats.

Be on the lookout for your building!



FOLLOW US ON

Instagram



Take photos of Foster Plaza? We'll feature you! Email mia.deangelis@cbre.com for more info.

October 2020

Notes From Management



MAINTENANCE REQUESTS

At Foster Plaza, we utilize an online work order system. CBRE Tenant Services System has proven to be a great benefit provides a user-friendly system that ensures your service request is processed and enables you to track the status of the request to its completion. Your use of CBRE Tenant Services System will also help us address your requests more efficiently. We encourage you to use this system to place non-emergency requests. <http://rrpittsburgh.com>.



RECYCLING

Foster Plaza offers a recycling program that accepts the following items: Plastic bottles and containers, food and beverage cans, paper, and flattened cardboard. It is required that all tenants break down any cardboard boxes prior to disposing. The janitorial staff has been instructed to not dispose of boxes that have not been broken down. Thank you for your cooperation.



NOTARY SERVICES

Notary services are available and offered at no expense. Please contact Carmen Bochicchio at 412.921.8500 or by email at carmen.bochicchio@cbre.com for more information.



DESIGNATED SMOKING AREAS

Please be reminded that all entrances are NON-SMOKING and SMOKING INSIDE THE BUILDING IS STRICTLY PROHIBITED, including the use of electronic devices. There are Designated Smoking Areas at each building. Smoking is not permitted anywhere other than this location. Please dispose of your cigarette butts in the proper receptacles to eliminate potential fire risks, litter and added cleaning expense.



DELIVERIES

All major moves need to be scheduled with our office after 5:30 pm during the week and anytime Saturday and Sunday. Please contact the Management Office prior to any large delivery.



Your Property Management Team



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